

REQUEST FOR APPOINTMENT OR CHANGE IN STATUS  
OF ALTERNATE AND ASSISTANT TOP SECRET CONTROL OFFICERS

DATE  
17 December 53

TO : CIA Top Secret Control Officer

FROM: Comptroller Office  
Finance Division TSCO

25X1A9a

(First)

(Middle Initial)

2. OFFICE AND DIVISION

Accounts - Finance

3. BUILDING

Eye

4. ROOM NO.

1130

5. TELEPHONE EXTENSION

2626

6. REQUEST APPOINTMENT AS:

☐ Area Control Officer

☒ Alternate

☐ Assistant

7. REQUEST CHANGE IN STATUS:

☐ Cancel current appointment immediately

☐ Change current appointment as indicated in Item 6.

☐ Change in name, office and division, building, room, or telephone ext. as indicated in Items 1-5.

REQUEST APPROVED.

21 Dec 1953

25X1A9a

1ST INDORSEMENT

DATE: \_\_\_\_\_

TO : Chief, I&SS  
FROM: CIA Top Secret Control Officer

1. It is requested that the Chief, I&SS approve this designation and notify this office of the action taken.

\_\_\_\_\_  
SIGNATURE FOR CIA TOP SECRET CONTROL OFFICER

2ND INDORSEMENT

DATE: \_\_\_\_\_

TO : CIA Top Secret Control Officer  
FROM: Chief, I&SS

1. Returned. (Approved) (Disapproved)